

MINUTES  
OF THE  
BOARD OF MAYOR AND ALDERMEN

July 14, 2022  
-----

The Board of Mayor and Aldermen of the City of Henderson, Tennessee met in regular session on Thursday, July 14, 2022, at 7:00 P.M. in the Council Chamber of the City of Henderson City Hall. Present and presiding was Mayor Robert W. (Bobby) King. City Recorder Jim E. Garland called the roll with the following being present:

Aldermen: Mark A. Barber, Donna R. Butler, Buel Maness, Jason Rhodes, and Keith Smith.  
Absent: Michael Phelps

Also present at the meeting were: City Recorder Jim E. Garland, City Attorney Jerry Spore, Police Chief Gary Davidson, Building Official Brent Beshires, Public Works Director Carter Scales, Fire Chief Greg Lipford, and Utility Director Darryl Green.

Mayor King called the meeting to order at the appointed time. Alderman Barber gave the invocation and Alderman Butler led the Pledge to the Flag. The following proceedings were entered here-to-wit:

The minutes of the previous regular meeting were presented for approval. Ald. Butler stated that she had noticed a typo in the minutes in regard to Ald. Barber named typed as Barbers. Ald. Butler asked if we had received the final tax rate and Recorder Garland stated that the certified rate came in at \$.9001.

Ald. Butler then asked for confirmation of the 3.5% COLA and ensuring it was entered timely along with the \$1.00/hour increase for employees in PW and UT departments with a CDL. Recorder Garland confirmed and added that we had met with Jeff Hardin (President of Drive-Train) to discuss needed training going forward.

She then asked if PWD had received the new garbage truck and PWD Scales confirmed. She asked Police Chief Davidson about the new police truck and he confirmed it was received and on the streets.

A motion was made by Ald. Barber to accept the minutes as presented with one typo to be corrected (Barbers), duly 2<sup>nd</sup> by Ald. Smith. Motion carried.

The accumulated accounts were presented for informational purposes. Ald. Butler asked if the payment on page B1, line 40 in the amount of \$214,422.66 to Ford Construction was paid in full. Recorder Garland stated it was the full payment for paving that was completed in the spring.

Ald. Smith asked if the payment on page B1, line 28 in the amount of \$27,052.00 to Columbia Chrysler Dodge was for the truck that was ordered over a year ago and if it is hitting last year's budget. Recorder Garland confirmed that it was paid in June 2022 so last year's budget.

Ald. Barber asked if the payment on page B3, line 107 in the amount of \$1,363.85 to TLM Associates was a monthly stipend. Recorder Garland stated that they were paying bills as work was being done on submitting plans to the state. He stated that the ROW has been

approved and they were working on the final plans and may be able to go to bid at end of August.

There being no further questions on the accounts, the meeting continued.

The next item on the agenda was a call for delegations to address the board.

Mr. Carlos Schmitt with Keestone Academy addressed the board stating that he has an issue that impacts our community and realizes that it may not be anything the city is responsible for but the issue impacts families. He opened the daycare six months ago and last year he tried to get after-school transportation for students to his daycare thru the school bus system. With the shortage of CDL drivers, there is no availability for transportation for this service. This is an issue for parents that work and cannot pick up their children. He feels like it is an issue that needs to be solved. He is asking if there is anything the board can do to help the situation. Ald. Smith asked that if the parent designated Keestone as the drop-off, why would there be an issue? He is being told there is no available space on the buses that go by the academy. Mayor King stated that the school system has gone to a private company to run the bus barn and they are still having issues getting new employees.

Ms. Cheryl Grant addressed the board stating that she has lived at 334 Crook Avenue (the corner of Crook and Third) for five years. She stated to the board that in three of the five years she has lived in Henderson, there has been no street sweeper to clean the streets. She previously lived in a bigger city and they cleaned the street often. She stated that she gets out and cleans the street in front of her house on a regular basis. After further discussion, Mayor King asked PWD Scales to research what repairs would need to be done to get the street sweeper running.

There being no further delegations, the board proceeded with the regular agenda items.

The first item on the agenda was to consider funding for the Dixie Youth Association. Mayor King stated that there was over \$100K left unallocated from the ARP budget. It was discussed at length in budget meetings as to what to do with it and there was a consensus to donate \$100,000 to Dixie Youth. Ald. Smith stated that they wanted to leave a little cushion for cost overruns. Ald. Butler added that they were in agreement to donate to Dixie Youth since it serves the young folks in our community – not just the city but the county as well. Mr. Casey Martin addressed the board stating that there were several lights that needed to be upgraded to LED and could cost up to \$8K per light. After further discussion, a motion was made by Ald. Smith to approve the donation of \$100,000.00 from the ARP budget to Dixie Youth to be used where they see the biggest need, either lighting or proposed concession stand/restroom/office building, duly 2<sup>nd</sup> by Ald. Maness. Motion carried.

The next item on the agenda was to consider an ordinance amending the 2022-2023 Budget to correct an omission in the Police Department Budget concerning the equipment purchase line item. Recorder Garland stated that an error was made and a line in the police department budget got zeroed out back in April. They had asked for an additional \$25,000 and the missing line item was unnoticed until Chief Davidson realized he had no equipment money. A motion was made by Ald. Barber to approve an ordinance amending the 2022-2023 Police Department budget moving \$25,000 from Capital Outlay to PD Equipment line item, duly 2<sup>nd</sup> by Ald. Rhodes. Upon a roll call vote, the following was cast on the first reading:

Ayes: Mark A. Barber, Donna R Butler, Buel Maness, Jason Rhodes, and Keith Smith.  
Absent and not voting: Michael Phelps.

Minutes – July 14, 2022 (Cont'd)

---

Noes: None.

Mayor King stated that the second/final reading would take place at the August meeting.

Ald. Butler made a motion to allow Police Chief Davidson to make purchases against this budget that is not fully approved, duly 2<sup>nd</sup> by Ald. Smith. Motion carried.

The next item on the agenda was to consider bids for material to be used by the Public Works Department until December 31, 2022. Recorder Garland stated that we bid this out every year but this year we only bid for six months due to rising costs. He stated Michael Franks had the only bid for culverts. He asked the board to approve the low bids for the materials as outlined.

33C Rock Gravel -----	Wayne Co Rock-----	\$ 18.14 per ton
57C Washed Rock -----	Wayne Co Rock-----	\$ 21.64 per ton
Red Chert Gravel-----	Shaw Concrete -----	\$ 20.00 per ton
Gabion Rip Rap -----	Wayne Co. Rock-----	\$ 21.14 per ton
Machine Rip Rap-----	Wayne Co. Rock-----	\$ 21.14 per ton
Red Fill Sand-----	Shaw Concrete Inc -----	\$ 300.00 per load
Hot Mix Asphalt-----	Arrow Paving-----	\$ 156.50 per ton
Asphalt Binder-----	Ford Construction Co -----	\$ 133.50 per ton
Cold Mix Asphalt-----	Arrow Paving-----	\$ 98.50 per ton

Shaw Concrete was the only bidder for Red Fill Sand  
Arrow Paving was the only bidder for Cold Mix Asphalt

A motion was made by Ald. Smith to approve the recommended low bidders on each of the materials as outlined above, duly 2<sup>nd</sup> by Ald. Butler. Motion carried.

The next item on the agenda was to consider a Resolution to approve the application for a Public Entity Partners (the city's insurance carrier) Safety Partners Grant for safety equipment for the Utility and Public Works Departments. The program has a 50% local match with a maximum grant amount is \$2,000. Recorder Garland addressed the board stating that each year we can apply for the grant through our insurance company (PE Partners). The grant money, which is based on our annual premium, has to be used for employee safety equipment each year. This year the plan for the funds will be to purchase items for the public works and utility departments. A motion was made by Ald. Barber to approve Resolution #2022-006, a resolution authorizing the City of Henderson to participate in the Public Entity Partners "Safety Partners" matching grant program, duly 2<sup>nd</sup> by Ald. Smith. Upon a roll call vote, the following was cast:

Ayes: Mark A. Barber, Donna R. Butler, Buel Maness, Jason Rhodes, and Keith Smith.

Noes: None.

Absent and not voting: Michael Phelps

Mayor King declared Resolution No. 2022-006 to be duly adopted.

Any other business:

1. Discuss and consider extending the expired COVID Leave Policy. Recorder Garland stated that COVID cases have ramped back up. The city extended the 80 hours thru June 30, 2022, and there have been a couple of new hires that would have been off of the payroll if this had not been in place in June. A motion was made by Ald. Butler to extend the COVID leave

pay policy for those with remaining days or newly hired employees thru December 31, 2022, to be reviewed again at that time, duly 2<sup>nd</sup> by Ald. Smith. Motion carried.

Recorder Garland stated that we were able to find a garbage truck on Sourcewell Cooperative Purchasing Agreement and they called the same company that we bought the last one from and they had chassis and packers on the yard. He got the same specs from last time and they had one on the yard and stated they would have delivered by end of July. It was actually delivered last Friday. The price was approximately \$800.00 over the ARP budget.

Recorder Garland stated that 911 has contacted him regarding the deed on the property next to the fire station. Attorney Jay Johnson was given the deed and the minutes to review to draw up the deed. He did not like the verbiage in the minutes because it was unclear what happens if they didn't exercise the option. It is in the minutes to give back versus offer back to the city at the same price. Mr. Johnson wants a motion to clarify the verbiage that states the city has a first right of refusal to re-purchase the lot for \$15,000 if it is not used for the 911 communication center. After further discussion, a motion was made by Ald. Butler stating that the city had the first right of refusal in the event the lot is not used for the 911 communications center within the next five years at the price of \$15,000, duly 2<sup>nd</sup> by Ald. Barber. Motion carried.

Recorder Garland handed the members a pamphlet that was given to Building Official Beshires this afternoon regarding the Atzimba Mexican Restaurant asking to set up a food truck next to the downtown park. He wanted to give the information out for the members to review and have Atzimba reps come next month to present.

UD Green stated that he had attended a meeting last week regarding the replacement of the Highway 100 bridge on the Forked Deer River. They are still moving forward with the project but it could be a couple of years before it starts. They will be replacing the 10-inch water line with this bridge project.

He added that he needs to re-bid the miscellaneous labor contract for the installation of gas lines. It is a per unit price depending on whether the project has to be bored or trenched. A motion was made by Ald. Smith to give permission to UD Green to re-bid the contract, duly 2<sup>nd</sup> by Ald. Rhodes. Motion carried.

PWD Scales stated that he had talked to Arrow Paving and it would be a month and a half before they can start paving again.

Mayor King asked Recorder Garland to review how the upcoming bridge work would affect the city. Recorder Garland stated that the plans originally showed that they would be blocking off East Main Street at the end of the highway department driveway. Meaning all the traffic from Dixie Youth, all the schools, and Co-op would have to go out, turn around and detour down Stewart Street. It is his understanding that they are hoping to issue that in a separate contract so that East Main will not be closed for as long.

Ald. Barber asked if the new garbage truck has a tipper for the larger cans. PWD stated that it did.

Ald. Smith asked if it would be difficult for the PD and FD to provide a listing of training that is being completed by employees. Chief Davidson stated that they have a cabinet full of training records that could easily be dropped into a spreadsheet.

Minutes – July 14, 2022 (Cont'd)

-----

There being no other business, a motion was made by Ald. Butler to adjourn, duly 2<sup>nd</sup> by Ald. Maness. Motion carried.

Signed: Robert W. King  
APPROVED: \_\_\_\_\_  
MAYOR

Signed: Jim E. Garland  
ATTEST: \_\_\_\_\_, CITY RECORDER