

MINUTES
OF THE
BOARD OF MAYOR AND ALDERMEN

December 8, 2022

The Board of Mayor and Aldermen of the City of Henderson, Tennessee met in regular session on Thursday, December 8, 2022, at 7:00 P.M. in the Council Chamber of the City of Henderson City Hall. Present and presiding was Mayor Robert W. (Bobby) King. City Recorder Jim E. Garland called the roll with the following being present:

Aldermen: Mark A. Barber, Buel Maness, Michael Phelps, Jason Rhodes, and Keith Smith.
Absent: Donna Butler

Also present at the meeting were: City Recorder Jim E. Garland, Police Captain Ron Stewart, Public Works Director Carter Scales, Fire Chief Doug Acred, Utility Director Darryl Green, City Attorney Jerry Spore, and Asst CMFO Alicia Holder.

Mayor King called the meeting to order at the appointed time. Alderman Maness gave the invocation and Alderman Barber led the Pledge to the Flag. The following proceedings were entered here-to-wit:

The minutes of the previous regular meeting were presented for approval. A motion was made by Ald. Smith to accept the minutes as presented, duly 2nd by Ald. Maness. Motion carried.

The accumulated accounts were presented for informational purposes. There being no questions on the accounts, the meeting continued.

The first item on the agenda was a call for delegations to address the board. There being no delegations, the meeting continued.

The next item on the agenda was to consider the passage of an Ordinance amending the personnel policy to reflect the change made to the Fire Chief position converting it to a 40-hour-per-week schedule. Recorder Garland stated that the board had voted in a previous meeting to change the work schedule of the Fire Chief to be the same as other department heads. The verbiage is changed to clarify the sick leave and vacation accrual for the chief versus the non-exempt fire department personnel.

Recorder Garland also stated that the jury duty policy was being clarified. The policy is for employees to turn over jury duty payments in order to be paid for the time away but this was not stated clearly in the personnel policy. Ald. Barber made a motion to approve the ordinance as presented, duly 2nd by Ald. Phelps. Upon a roll call vote, the following was cast on the first reading:

Ayes: Mark A. Barber, Buel Maness, Michael Phelps, Jason Rhodes, and Keith Smith.
Absent and not voting: Donna Butler
Noes: None.

Mayor King stated the final reading would take place at the next regular board meeting.

The next item on the agenda was to consider the adoption of a resolution authorizing the city to execute an amendment to its 2017 Gas Supply Agreement with TEAC. Recorder Garland stated that in 2017 they did a 30-year deal with TEAC to pre-purchase gas and as part of that deal, the city received a price that was 25 cents below the index price for up to 200 dekatherms per day. There was a clause in the original agreement that after 5 years it all gets remarketed so this could change the index discount. He recommends the continuance of this agreement for an extension of the original agreement date plus 30 years (for a total of 35 years) which guarantees a discount but is not sure of the amount of discount due to the gas market. After further discussion, a motion was made by Ald. Barber to adopt Resolution #2022-011 as written, duly 2nd by Ald. Smith. Upon a roll call vote, the following was cast:

Ayes: Mark A. Barber, Buel Maness, Michael Phelps, Jason Rhodes, and Keith Smith
Absent and not voting: Donna Butler
Noes: None.

Mayor King declared Resolution #2022-011 duly adopted.

The next item on the agenda was to appoint or re-appoint one member to each: the Planning Commission, the Board of Zoning Appeals, the Industrial Development Board, and the City Park Advisory Board. Mayor King is recommending the reappointments of Ron Moten to the PC, Charles McNatt to the BZA, Milton Sewell to the IDB, and James Arnold to the Park Board. Mayor King is also recommending that Marty Watson be appointed to the PC to fill the vacancy left by the passing of Bobby Ruth. Mayor King has spoken to all the members and they are all willing to serve on the respective boards. A motion was made by Ald. Smith to approve the appointments/re-appointments as recommended by Mayor King, duly 2nd by Ald. Rhodes. Motion carried.

The next item on the agenda was to consider the purchase of gas meters and gas regulators for inventory. UD Green stated that they normally keep an inventory of 415 meters but that size meter is becoming the standard meter set. Due to the demand for this size meter, there is a delay of up to 24 months. He is requesting approval to purchase 75 meters and 30 regulators to lock in the price. Asst CMFO Holder stated that there was approximately \$17,000 remaining in the current year budget but did not feel that these would ship in the current budget year. After further discussion, a motion was made by Ald. Smith to approve the purchase of materials for inventory, in the amount of \$22,270, duly 2nd by Ald. Rhodes. Motion carried.

Other Business:

1. Discuss COVID Leave for city employees. Recorder Garland stated that the board has continued to extend the COVID leave with pay and is requesting the board to extend it for 2023. A motion was made by Ald. Rhodes to approve the extension of the COVID paid leave from Jan 1, 2023, thru March 31, 2023, and lessen from 80 hours to 40 hours, duly 2nd by Ald. Barber. Motion carried.

Mayor King explained the TextMyGov initiative. It is a database of cell numbers that customers have signed up for that can send text messages to citizens regarding upcoming events. This is another option to allow the city to reach out to citizens. There are three 'groups' that citizens can sign up for and receive text messages from 1) general, 2) police, and 3) fire. Recorder Garland stated that the upcoming utility group would be set up on a map so that the utility department can contact customers as needed in a certain area.

Minutes – December 8, 2022 (Cont'd)

Police Captain Stewart stated that Chief Davidson wanted the board to be aware of an available grant for the police department. He stated that Gov. Lee allocated \$1M for state and local police departments for crime prevention-related funding. It will be awarded in the form of grants and will need to be applied for. There is no match for the city. A letter of intent has already been sent. If awarded, the funds will be tentatively used to purchase new portable radios and/or in-car radios. There is a large number of older models still being used in the city. They reached out SWDD for assistance in writing the grant. The grant application must be completed by January 16th. Ald. Barber asked how much was the department asking for. Captain Stewart stated the amount is predetermined based on the population of the city. A motion was made by Ald. Smith to approve the application process, duly 2nd by Ald. Phelps. Motion carried.

UD Green stated that the DRA Utility Line start date is anticipated for January 3rd, 2023 along US 45N.

Ald. Phelps wished everyone a Merry Christmas and stated that he hoped to see more citizens participate in the monthly meetings. He has been a part of the board for 15 years and is very proud of the team.

Ald. Barber wished everyone a Merry Christmas.

Ald. Smith wished everyone a Merry Christmas. He stated that noticed there was concrete being poured at FHU for a new parking lot. He asked about the status of charging stations at FHU and per Recorder Garland, there is nothing to update. He asked Fire Chief Acred about the fire call sheet and which amounts get billed. Recorder Garland answered.

Ald. Rhodes wished everyone a Merry Christmas and Happy New Year.

Ald. Maness wished everyone a Merry Christmas.

Ms. Sheila Eckard asked if the cell phone numbers being collected would be sold/shared. She stated that this was a concern for citizens. Recorder Garland stated that the cell phone is not a public record and would not be sold.

There being no other business, a motion was made by Ald. Smith to adjourn, duly 2nd by Ald. Barber. Motion carried.

Signed: Robert W. King

APPROVED: _____

MAYOR

Signed: Jim E. Garland

ATTEST: _____, CITY RECORDER