

MINUTES  
OF THE  
BOARD OF MAYOR AND ALDERMEN

August 10, 2023  
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The Board of Mayor and Aldermen of the City of Henderson, Tennessee met in regular session on Thursday, August 10, 2023, at 7:00 P.M. in the Council Chamber of the City of Henderson City Hall. Present and presiding was Mayor Robert W. (Bobby) King. City Recorder Jim E. Garland called the roll with the following being present:

Aldermen: Mark A. Barber, Donna Butler, Buel Maness, Michael Phelps, and Keith Smith.  
Absent: Jason Rhodes

Also present at the meeting were: City Recorder Jim E. Garland, City Attorney Jerry Spore, Police Chief Gary Davidson, Building Official Brent Beshires, Public Works Director Carter Scales, Fire Chief Doug Acred, and Assistant Utility Director David Russell.

Mayor King called the meeting to order at the appointed time. Alderman Phelps gave the invocation and Alderman Barber led the Pledge to the Flag. The following proceedings were entered here-to-wit:

The minutes of the previous regular meeting were presented for approval. A motion was made by Ald. Smith to accept the minutes as presented, duly 2<sup>nd</sup> by Ald. Phelps. Motion carried.

The accumulated accounts were presented for informational purposes. Ald. Butler asked questions on some line items and Recorder Garland and Chief Davidson were able to clarify them for her. There being no further questions on the accounts, the meeting continued.

The first item on the agenda was a call for delegations to address the board. There being no delegations, the meeting continued.

The next item on the agenda was to consider an ordinance on the final reading amending the Municipal Zoning Ordinance text to permit Short Term Rental Units as a use permitted in Institutional Districts with certain restrictions and eliminate insurance requirements and fees on Short Term Rental Units in all districts where they are allowed. Building Official Beshires stated that this was the same ordinance that was passed on the first reading last month. A motion was made by Ald. Barber to adopt the ordinance as presented on the final reading, duly 2<sup>nd</sup> by Ald. Phelps. Upon a roll call vote, the following was cast:

Ayes: Mark A. Barber, Donna Butler, Buel Maness, Michael Phelps, and Keith Smith.  
Absent and not voting: Jason Rhodes  
Noes: None.

Mayor King declared Ordinance #564, as approved on the final reading.

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The next item on the agenda was to discuss and approve the Fire Department Standard Operating Procedures (SOPs). Chief Acred stated that he had given them two copies of the latest updates to be made. He is asking that they approve the SOPs with the updated changes. A motion was made by Ald. Smith to approve the SOPs as presented, duly 2<sup>nd</sup> by Ald. Butler. Motion carried.

The next item on the agenda was to discuss and consider options concerning replacing the fire pumper that was recently totaled in an accident. Chief Acred presented them with a document from SAFE Industries that outlined the proposal for a new pumper. The total amount is \$613,900.00. The insurance company will pay \$324,500.00 with the balance to come from the capital outlay budget. After further discussion, a motion was made by Ald. Barber to approve the purchase as outlined in the proposal, duly 2<sup>nd</sup> by Ald. Maness. Motion carried.

The next item on the agenda was to consider a Resolution to approve the application for a Public Entity Partners (the city's insurance carrier) Property Conservation Grant. The program has a 50% local match with a maximum grant amount of \$4,000. Recorder Garland stated that this year they have opened it up for computer hardening and security. He is in touch with two vendors. A motion was made by Ald. Barber to approve Resolution #2023-009, a resolution authorizing the City of Henderson to participate in the Public Entity Partners Property Conservation Grant, duly 2<sup>nd</sup> by Ald. Phelps. Upon a roll call vote, the following was cast:

Ayes: Mark A. Barber, Donna R. Butler, Buel Maness, Michael Phelps, and Keith Smith.

Noes: None.

Absent and not voting: Jason Rhodes

Mayor King declared Resolution No. 2023-009 to be duly adopted.

The next item on the agenda was to receive an update on the TDEC ARP Grant program for water and wastewater improvements. Recorder Garland stated that a signed contract has been received and they are pushing to see how fast they can go to bid starting with North Avenue. Must be finished and closed out by September 2026.

Any other Business:

Recorder Garland stated that the wreck of the fire engine at Main and 45 has brought up the conversation that has been discussed with the Multi-Model Project for four years which is to install siren activation of the red lights at Main and 45. The sirens of the fire trucks will change the light – it makes everything in all directions go red. Ald. Smith asked if this could be done separately from the Multi-Model project and they said yes. The cost of the equipment is \$10,000.00 and the installation could be \$10,000.000 to \$15,000.00 and could be done in six weeks. After further discussion, Recorder Garland, Police Chief Davidson, and Fire Chief Acred will do further research and have a proposal to present at the next meeting.

Building Official Beshires stated that he would be presenting a list of demolitions in the next few months to get rid of some old houses.

PWD Scales stated that Arrow Paving had been in contact and he should know something by Monday.

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HR Clerk Kirkpatrick Smith is asking for the paid COVID leave to be re-instated for employees who have not used the emergency paid leave. There has been one instance of an employee with COVID (Chief Davidson stated that one of his officers had it as well). A motion was made by Ald. Barber to reinstitute the paid leave up to 40 hours for employees who have not used any of the time and retro to July 1, 2023, to run through December 31, 2023, duly 2<sup>nd</sup> by Ald. Phelps. Motion carried.

Ald. Smith stated that he gets questions regarding the need for a four-way stop at the intersection of Hill and Steed. He is asking for another traffic study of the intersection by the police department so they can present the findings to the state. The last study was done two years ago.

He also suggested installing solar-powered flashing lights at the intersection. Ald. Smith made a motion to resubmit a new traffic study to the state and in the meantime, to install flashing lights at the stated intersection, duly 2<sup>nd</sup> by Ald. Barber. Motion carried.

Ald. Butler asked Chief Davidson if the top five offenses on the ‘Offense by Year Report’ could be put into a chart form. He stated that he would research the request.

There being no other business, a motion was made by Ald. Butler to adjourn, duly 2<sup>nd</sup> by Ald. Barber. Motion carried.

Signed: Robert W. King

APPROVED: \_\_\_\_\_  
MAYOR

Signed: Jim E. Garland

ATTEST: \_\_\_\_\_, CITY RECORDER