

MINUTES
OF THE
BOARD OF MAYOR AND ALDERMEN
JULY 10th, 2025

The Board of Mayor and Aldermen of the City of Henderson, Tennessee, met in regular session on Thursday, July 10th, 2025, at 7:00 P.M. in the Council Chamber of the City of Henderson City Hall. Present and presiding was Mayor Terry F. Bell. City Recorder Jim E. Garland called the roll, with the following being present:

Aldermen: Mark A. Barber, Donna R. Butler, Buel Maness, and Keith Smith
Absent: Michael Phelps and Jason Rhodes

Also present at the meeting were: City Recorder Jim E. Garland, City Attorney Jerry Spore, Police Chief Gary Davidson, Public Works Director Carter Scales, Building Official Brent Beshires, Utility Director Darryl Green, Fire Chief Doug Acred, and Assistant CMFO Alicia Holder

Mayor Bell called the meeting to order at the appointed time. Ald. Maness gave the invocation, and Ald. Smith led the Pledge to the Flag. The following proceedings were entered here-to-wit:

The minutes of the previous regular meeting were presented for approval. A motion was made by Ald. Smith to approve the minutes as presented, July 2nd by Ald. Maness. Motion carried.

The accumulated accounts were presented for informational purposes. Ald. Butler referred to B-1, Line 27, payment to Chester Co. Government for \$112,332.35, and asked Recorder Garland to explain the split with the county. Recorder Garland stated that we pay for half of the EMA Director's salary and half of his benefits. He explained that the state pays up to 50% and the city and county split the balance. The city also pays half of the salaries for 911 dispatch employees. There were no further questions about the accounts, and the meeting continued.

The first item on the agenda was a call for delegations to address the board. There were no delegations, so the meeting continued.

In a matter that was overlooked in the last meeting, Mayor Bell stated that there was a culvert on Williams Road causing a water main break. The repair left air in the water line with no way to flush it out. The Utility Department resolved the issue. The UT department sent Steven Burkeens (UT Worker II) out to assist Mrs. Sherry Taylor with lighting the pilot light on Meadows Access. She sent a letter to Mayor Bell in appreciation of Mr. Burkeens.

The next item on the agenda was to consider an ordinance amending the 2024-2025 Budget to account for ongoing Grant Projects and other line-item overruns on the final reading. Recorder Garland stated that this was the same ordinance that had passed last month. A motion was made

by Ald. Barber to approve the proposed budget amendment on the final reading, duly 2nd by Ald. Butler. Upon a roll call vote, the following was cast:

Ayes: Mark A. Barber, Donna Butler, Buel Maness, and Keith Smith.

Absent and not voting: Michael Phelps and Jason Rhodes

Noes: None.

Mayor Bell declared Ordinance #579 as approved on the final reading

The next item on the agenda was to consider final action on an ordinance amending the Municipal Zoning Regulations about the definition of “Tiny Homes.” This ordinance was approved on the first reading last month. After further discussion, a motion was made by Ald. Smith to accept the ordinance amending the definition of tiny houses on the final reading, duly 2nd by Ald. Maness. Upon a roll call vote, the following was cast:

Ayes: Mark A. Barber, Buel Maness, and Keith Smith.

Absent and not voting: Michael Phelps and Jason Rhodes

Noes: Donna Butler

Mayor Bell declared Ordinance #580 as approved on the final reading

The next item on the agenda was to consider purchasing two pickup trucks for the utility department on a state contract. UD Green stated that one of the trucks will be a ¾ ton truck with a service body that they can equip with the most critical tools/supplies and use it for on-call. This will be the standard on-call truck. It comes without a bed and will be sent to an upfitter to install the utility bed. He had two trucks on the list, but they are no longer taking orders for the 2025 model year. He wants to talk to Lonnie Cobb about a Maverick for the sewer department. After further discussion, a motion was made by Ald. Barber to approve the purchase of the ¾ ton truck on state contract from Wilson County Motors for \$63,001.00, duly 2nd, by Ald. Maness. Motion carried.

The next item on the agenda was to consider purchasing natural gas pipe and supplies for routine expansions of the gas system during the construction season. UD Green stated that every year, they budget a certain amount of line extension supplies for new houses and to keep on hand. Some of it will be used for the Eric Bell Drive/Casey General Store project. They took three bids: Consolidated for \$9,700.00, G&C Supply for \$11,000.00, and General Utility Pipe & Supply for \$8,760.00. This is for 2” gas pipe and 12-gauge tracer wire. A motion was made by Ald. Barber to accept the low bid from General Utility Pipe & Supply for \$8,760.00, duly 2nd by Ald. Butler. Motion carried.

The next item on the agenda was to discuss and approve the City Employees’ Health Insurance matching rate effective January 1st. A report detailing the employee/employer insurance cost was presented to the board. Recorder Garland stated that the employee health insurance typically goes up yearly, and for calendar 2026, the aggregate increase is 7.27%. He is proposing that for the plan year starting Jan 1, 2026, the employee portion be set at 10% with the city to pay the balance of 90% based on single coverage of the most expensive plan (Preferred PPO). For coverage starting Jan 1, 2026, the city portion will be \$814 per month per employee. A motion was made by Ald. Smith to approve the matching rate of 90% of the total cost of \$814 per month for calendar 2026, duly 2nd by Ald. Butler. Motion carried.

The next item on the agenda was to consider a Resolution to approve the application for a Public Entity Partners (the city's insurance carrier) Safety Partners Grant for employee safety. The program has a 50% local match with a maximum grant amount is \$2,000. The grant money, which is based on our annual premium, must be used for employee safety equipment each year. This year, the plan for the funds will be for four (4) bulletproof vests and safety jackets for the police department. A motion was made by Ald. Butler to approve Resolution #2025-006, a resolution authorizing the City of Henderson to participate in the Public Entity Partners "Safety Partners" matching grant program, duly 2nd by Ald. Maness. Upon a roll call vote, the following was cast:

Ayes: Mark A. Barber, Donna R. Butler, Buel Maness, and Keith Smith.

Absent and not voting: Michael Phelps and Jason Rhodes

Noes: None

Mayor Bell declared Resolution No. 2025-006 to be duly adopted.

Any other Business:

Mayor Bell stated that Grinder Tabor & Grinder has mostly completed the work at Gene Record Park. The modular restroom facility has been ordered, and Recorder Garland received an email last night with a picture of the building at the manufacturing facility. They are requesting payment from us so they can pay the manufacturer. They are currently in violation of the contract. The contract states payment upon completion. They want the \$246,000.00 before delivery and setup of the restroom. After further discussion, it was decided not to make any payment until the restroom is delivered and passes final inspection. Mayor Bell stated that we will have a check on hand upon delivery and inspection.

Ald. Smith asked about the status of the 2" water line for the city park restroom. UD Green stated that the utility team will work on the line next week by the end of the week. Recorder Garland stated that he is still working with the engineer on the adjustment due to their mistake on the project.

Mayor Bell stated that he had received a cost breakdown on the bay door modifications at the fire department to allow the new ladder truck to be housed in the building. The cost is \$23,182.25 for one bay door. Ald. Butler stated that she would like for both bay doors to be corrected. Ald. Barber agreed with her. If it is decided to do both doors, the project will have to go to bid. Mayor Bell stated that the door itself may be subcontracted out. E&T would be contracted for the infrastructure. After further discussion, a motion was made by Ald. Barber to have two doors expanded to accommodate the new ladder truck and subcontract the work to multiple subcontractors to complete the project, and E & T will supervise the project, duly 2nd by Ald. Butler. Motion carried.

Mayor Bell stated that since we were on the fire department, he would let Chief Acred present his training change proposal for volunteer firefighters. Chief Acred noted that there is currently a cap for paid training at 72 hours. Class V firefighters, who are the lowest-paid and work the hardest, are capped at 72 hours and do not receive full pay for the entire class (76 hours). Under the proposed system, all other classes would stay the same; however, Class V would have a \$1,980.00 calendar year cap. This will be for the first year of volunteering. After further discussion, a motion was made by Ald. Barber to raise the training hour cap for first-year

volunteer firefighters, not to exceed \$1,980.00, effective July 1, 2025 (fiscal year 2026), duly 2nd by Ald. Butler. Motion carried.

Mayor Bell stated that he had received a quote for pressure washing of City Hall. It is a tiered quote, so they can choose how they want to proceed. To do the entire building, including sidewalks, would cost \$5,100.00. Ald. Smith stated that if we are going to do it, let's do it all at once. A motion was made by Ald. Smith to accept the quote from Patriot Power Cleaning for \$5,100.00 for the pressure washing of City Hall, duly 2nd by Ald. Maness. Motion carried.

Mayor Bell stated that he had received three quotes for the City Hall parking lots sealing and asphalt. The Candy Cane quote was \$12,429.00 for the bank parking lot (\$4,981.00) and the city hall parking lot (\$7,448.00) using a spray seal coating. Jason Cantrell's quote was for \$12,685.00 for the bank parking lot (\$4,200.00) and the city hall parking lot (\$8,485.00) using a spray seal coating. Ziegler's Sealcoating's quote was for \$13,500.00 for the bank parking lot (\$4,000.00) and the city hall parking lot (\$9,500.00); however, he applies a sealcoat and spreads it with a brush. The aldermen felt that the spreading of the asphalt sealer was a better option. After further discussion, a motion was made by Ald. Butler to accept the Ziegler proposal for the seal coating to complete the city hall parking lot, for \$9,500.00, duly 2nd by Ald. Barber. Motion carried.

Police Chief Davidson stated that back in January, they did an underage alcohol buy, and Odens Liquors failed. Per the ABC, another underage buy was to take place 90 days of the violation date. They did another this week, and Oden's passed, but Express Liquors failed. No action by the city is needed.

Building Official Beshires stated that he has a situation that he needs the board's help with. There is a conflict between neighbors and a wooden fence that is being installed. The property owner complaining says the unfinished side of the fence is showing on her side of the property, and says the finished side should be showing towards her. He has been called and threatened, stating that if he did not "fix" the issue, they would sue the city. The ordinance "recommends" that the finished side be showing out, but it is not required. When informed by a homeowner that they are installing a fence, Building Official Beshires will give the homeowner a copy of the ordinance. If the homeowner does not comply to the recommendation, it becomes a civil matter and the city is not liable.

UD Green stated that they stopped work on the sewer line on 45, and they have ordered the manholes. They are scheduled to start back on August 15th.

Ald. Barber congratulated Mayor Bell on graduating from West Star Leadership.

Ald. Smith asked about the maintenance shop roof and if the work had been started. Mayor Bell stated that they have been notified but have not given a start date.

Ald. Smith noted that there had been five (5) false alarm calls to Benson Hall at FHU and asked if they had given Chief Acred any indication of why it was happening. Chief Acred stated that they had not; it is mostly vacant.

Mayor Bell stated that Chief Acred had sent him a video on July 1st as they were responding to a fire call. The siren activation at the light did not work as it was supposed to. A total of three different vehicles did not comply with the fire trucks at the light. They will be

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looking at what needs to be done to get this corrected. The City of Humboldt has hard-wired a button at the firehouse to coincide with the lights. Chief Davidson stated that his concern was when the power is out at the red light, and he has officers at the intersections with vehicles blowing through going North and South. He would like to see a generator or battery-powered backup for instances like this.

There being no other business, a motion was made by Ald. Barber to adjourn, duly 2nd by Ald. Butler. Motion carried.

Signed: Terry F. Bell
APPROVED: _____
MAYOR

Signed: Jim E. Garland
ATTEST: _____, CITY RECORDER